

AP Faculty Senate

January 17 – 10 am to 12 pm

Meeting Minutes

Roll

Roll for the meeting was taken and recorded via the Poll Everywhere attendance

Absent: Erin Poff (Ross Verbrugge), Scott Weimer (Arianna Schuler Scott), Arianna DeFillippo (no alternate), Andrew Dubs (no alternate), Chris Helms (no alternate), Stephen Klieber (no alternate), Gwyneth Martin (no alternate)

Call to Order

The regular meeting of the Administrative & Professional Faculty Senate of Virginia Polytechnic Institute & State University was held on January 17, 2024. President Janice Austin called the meeting to order at 10:03 AM

Minutes

December minutes voted on and approved via email

Old Business

[Beyond Boundaries Scholarship](#) update-Holli Gardner

- <https://crowdfund.vt.edu/project/39565>
- Please give! The goal is \$10 per AP faculty member
- We will encourage others to give once our AP faculty senators have begun the process
- Giving Day is February 21-22

A/P Faculty Professional Development Leave Working Group-Susan Short

- Working group will meet on January 17 at 2:30pm
- Some other meetings have occurred with university leadership
- The next step will be to put it into a resolution for review
- This will provide a wonderful recruiting and retention opportunity

[Job Architecture](#) update-Sandee Cheynet

- [Job Architecture 101 Website](#)
- Currently finished mapping and working on the market ranges in relation to other markets
- The new job postings have the ranges listed during advertising
- HR leaders have all the tools they need currently to implement
- Change management is the next step to understand how to address any issues or concerns

New Business

- [A/P Faculty Award](#)
 - [Call for nominations](#)
 - Deadline is February 15th to nominate your fellow faculty members
 - Reviewers: Elections and Nominations Committee members (more members on the committee than needed for review)
 - We will update the faculty who review based on who is submitted for the awards to avoid conflict of interest

- [University holiday updates for faculty and staff](#)
 - 2024 is when the new policy goes into effect
 - This will align and clarify leave and holidays for staff and faculty
 - Bryan Garey has reached out for feedback from all the senates
 - The executive board gave feedback in December

- Presentations for spring semester meetings
 - Do any senators have thoughts or ideas for presentations for spring 2024?
 - President Sands is scheduled for our May 2024 meeting
 - Parking services: significant changes are coming
 - Capital construction project plans
 - Innovation Campus updates
 - University Libraries and the resources they have available
 - Women's Alliance: the alliance has not been active due to lack of leadership
 - Any other ideas? Email [Janice Austin](#)

CAPFA Updates-Stephanie Trout

- The group continues to work with Susan to review the Professional development resolution when ready
- Continue to work with April on the service leave for AP faculty
- Stephanie is in contact with Bryan Garey about next steps based on previous information

Treasurer's Report-Jennifer Jones

- AP Faculty Senate has \$0 in funds
- Do other senates receive funds? No
- Janice has been in contact with Amy Sebring to see if there are funding options and will continue to have that discussion
- There is a McComas Leadership Fund tied to the staff senate but that is it

Senate Committee Reports

- Communications Committee-Enrique Noyola
 - Met on January 16th
 - Please [complete the survey](#) to submit a story for you or other AP faculty members that can be highlighted

- Elections & Nominations-Leanna Blevins
 - No updates currently but anticipating a very active spring semester
- Policies and Issues-Nicole Connors
 - Nothing to report
 - This spring will tackling the last two questions of the committee charge
- Professional Development-Jennifer Jones
 - What does the faculty senate want from this group? Let us know!
 - Juliet Dadras would like to join
 - Brown bag lunch opportunities: can be virtual and on campus and can rotate locations
 - Email [Jennifer](#), Tara Brant, or Juliet Dadras if you'd like to join or plan one event
 - Leanna Blevins is happy to help with our Roanoke location

Other Updates from Committees and Commissions

- Commission for Undergraduate Studies and Policies-Keri Swaby
 - No report
- Employee Benefits Committee
 - No report
- Commission of Research-Leanna Blevins
 - No report
- Commencement-Marlena Lester
 - [VT announcement](#)
 - Master's level students will now participate in their college level ceremony with the undergraduates
- Campus Accessibility Working Group-Holli Gardner Drewry
 - No report
- Diversity Committee-Juliet Dadras
 - No report
- Early Childhood Education Committee-Brandy Morse
 - No report
- Commission of Outreach and International Affairs-Susan Short
 - No report

Other Topics or Business

- No other topics to discuss

Announcements

- Calls for nominations: Academies of Faculty Service and Leadership
- Consider submitting stories to add to the A/P Faculty newsletter-email Ariana DiFillippo or Enrique Noyola
- [A/P Faculty Senate Governance Calendar](#)

Adjournment

There being no further business, the meeting was adjourned at 10:39 am

Next Meeting February 21, 2024

Respectfully submitted,

Jennifer Jones
Secretary/Treasurer