

**AP Faculty Senate**  
**3/20/2024**  
**10:00-12:00 pm, Zoom**  
**Meeting Minutes**

**Present:** Janice Austin (presiding), Blair Allen, Sarah Armstrong, Nikesha Arthur, Leanna Blevins, Tara Brent, Brock Burroughs, Nicole Connors, Jessica Crawford, Juliet Dadras, Andrew Dolbin-MacNab, Cathy Duerbeck, Jennifer Gallagher, Alix, Guynn, Jennifer Jones, Marlena Lester, Ed Olson, Chad Proudfoot, Aaron Prussin, Keri Swaby, Michelle Dalton, Brandy Morse, Enrique Noyola, Terri Pecora, Susan Short, Scott Weimer, Nicholas Woods

**Absent with Notice:** Erin Poff, Stephanie Trout

**Absent:** Arianna DiFillippo, Andrew Dubs, Chris Helms, Stephen Kleiber, Gwyneth Martin, Lauren Pollard

**Guests:** Sara Lucy, Sandee Cheynet, Holli Gardner-Drewry, April Myers, Dee Dee Somervell, Rebecca Folmar

Janice Austin called the meeting to order at 10:03 am. A quorum was present. (note: a quorum is 50% plus 1 of current membership)

**1. Announcement of electronic posting and voting of minutes of 2/21/2024**

Minutes have been voted on electronically and can be publicly accessed on the Governance Information System on the Web (<http://www.governance.vt.edu>).

**2. Unfinished Business**

*[Beyond Boundaries Scholarship](#) update-Holli Gardner*

- <https://crowdfund.vt.edu/project/39565/wall>
- Please share the link widely

*[Job Architecture](#) update-Sandee Cheynet and Sara Lucy*

- [Job Architecture 101 Website](#)
- [Presentation slides](#)
- Discussion covered salary and market reference range updates
- This information will be published for all tentatively in the next few months

**3. New Business**

*CAPFA Updates-Stephanie Trout*

- The professional development working group recommendation has been passed on to CAPFA
- The resolution approval form has also been submitted to University Council to determine if the charge fits and it does
- Susan, Stephanie, and Janice met with Amy Sebring and Brenden Sheppard for feedback which will be forthcoming

*Treasurer's Report-Jennifer Jones*

- AP Faculty Senate has \$0 in funds

#### 4. Committee Reports and/or Minutes

##### *Senate Committee Reports*

- Communications Committee-Enrigue Noyola
  - Working on the newest newsletter
- Elections & Nominations-Scott Weimer, Leanna Blevins
  - Nominations have been mostly completed
  - We still need Athletic constituent nominations
  - Alternates needed in Student Affairs and General Administration
  - Elections will be forthcoming
  - After senate elections are completed, we will complete elections of officers next
  - Some members of committee have also been able to give reviewed the AP faculty award nominees and selected the winner which will be announced at the HR awards ceremony
- Policies and Issues-Nicole Connors
  - The committee has been reviewing the size of the constituent groups and determining if those numbers should be brought to the larger group for updates
- Professional Development-Tara Brent/Jennifer Jones/Juliet Dadras
  - Join us for music in March
  - Adding professional development opportunities to the AP faculty senate calendar on SharePoint
  - Join us in Roanoke on [April 4<sup>th</sup> for a tour](#) of the facility, and short presentation:
  - 10:30 – 11:30 walking tour of the Health Sciences and Technology campus
  - 11:30 - 1 Discussion with Fralin Biomedical Research Institute and the VTC School of Medicine
  - Would someone be interested in taking photos of the event for us?

##### *Other Updates from Committees and Commissions*

- Commission for Undergraduate Studies and Policies-Keri Swaby
  - No report
- Employee Benefits Committee
  - No report
- Commission of Research-Leanna Blevins
  - No report
- Commencement-Marlena Lester
  - No report
- Campus Accessibility Working Group-Holli Gardner Drewry
  - No report
- Diversity Committee-Juliet Dadras
  - This week is Virginia [Accessibility Week](#)
  - We will create a SharePoint drive for people to access weekly event emails
- Early Childhood Education Committee-Brandy Morse

- No report
- Commission of Outreach and International Affairs-Susan Short
  - No report
- Transportation and Parking Services-Aaron Prussin
  - All carpool spaces will likely be going away beginning next year

## **5. Presentation(s)**

Jonathan Bradley, Assistant Director of Learning Environments and Innovative Technologies gave a presentation on Library Services for AP faculty members.

- [Presentation slides](#)

## **6. Other Items**

No other items of discussion

## **7. Announcements**

- Please complete your University Climate Survey, March 18-29; individual emails should have been received on March 18
- Next meeting will be held April 17

## **8. Adjournment**

There being no further business, a motion was made to adjourn the meeting at 11:11 am