

**Administrative & Professional
Faculty Senate June 15, 2022
Via Zoom**

Roll

Roll for the meeting was taken and recorded via the Senate's Google Form.

Call to Order

The regular meeting of the Administrative & Professional Faculty Senate of Virginia Polytechnic Institute and State University was held on Wednesday, June 15, 2022.

President Holli Gardner Drewry called the meeting to order at 10:07 AM.

Minutes

The Secretary Treasurer moved to approve the minutes of the April 20, 2022 meeting. Leanna seconded the motion which then passed with corrections.

Unfinished Business

AP Faculty Awards

The President reported that a reception has been scheduled to announce the awards, and everyone who was nominated is invited to attend at the University Club on July 13. For next year, it is planned to announce the awards in late April.

Elections Results & Committee Appointments

The Elections & Nominations Committee reported that:

- Elections and Committee assignment information may be found in the Google Drive
- Some are still in a pending states, but are being worked on through the University processes
- Appointment emails should come within the next few weeks
- The three internal AP Faculty Senate committees will be appointed soon via an interest form
 - Any questions about committee duties are contained in the bylaws

New Business

Climate Action Commitment Presentation

John Randolph - Interim Director, Climate Action, Sustainability, & Energy

Mary-Ann Ibeziako, AVP for Infrastructure & Sustainability and Chief Sustainability Officer made a presentation to the senate about the Climate Action Commitment. Highlights included:

- Commitment passed last year by Board of Visitors
- Goal for carbon neutrality by 2030
- Reduce single-occupancy vehicle commuting to campus by 20% by 2025

- Social equity and climate justice
- Eliminate fossil fuels and carbon offsets by 2050
- Four pillars
 - Facilities Climate Action
 - Climate and Sustainability Education & Research
 - Sustainable Campus Culture
 - Administration & Governance

BOV Report, June 6-7, 2022

The President informed the Senate of the report that was given to the Board of Visitors on June 6-7. The report was attached to the Senate agenda for the meeting. She noted that:

- All three senate presidents mentioned employee climate in BOV reports
- It is felt that employee climate is a risk of which we all need to be aware
- Looking at solutions like supervisory training, etc.

Job Architecture Project Update - Sandee Cheynet

- Communication documents and materials are available for managers and others to explain the project
- Project will not involve re-organization, nor assess staff positions
- Current pilot project will conclude in late summer (about 1/3 of faculty positions)
- If uncovered that pay for a position is significantly lower, there is a plan in place to try and bring that up to equity

Treasurer's Report

The Secretary-Treasurer gave the Senate's annual financial report. The year stated with a balance of \$0. There has been no income, nor expenditures, so the Senate's funds remain at \$0.00.

CAPFA Report

- Meeting with administrators regarding updates to Faculty Handbook
- Hope to present updates at September CAPFA meeting
- CAPFA does not meet over the summer unless there is a need
- One grievance is being processed
- One other grievance has been received, but it needed to be returned back

Committee Reports

Communications

- Finalizing format for newsletters
- Hoping to release sometime in August

Policies & Issues

- Working to respond to comment-only resolutions

Elections & Nominations

- Reviewing bylaws for elections and filling vacancies
- Working on draft of suggested changes
- Some proposed changes tabled until Constituency Working Group reports
- Form will be forthcoming to volunteer for Senate committees

Other Business

Telework Agreement Changes

- Sandee reports that nothing has been communicated from the State, and have not heard from other state agencies either
- Trying best to get information in and navigate process
- If forms have been submitted and the office has not heard back from the state, Virginia Tech is going to assume that everything is okay

Retiring Senators, Alternates, & Officers

The President recognized those retiring from the Senate as senators or alternates, as well as those retiring as officers to thank them for their service.

Following the recognition, the Secretary-Treasurer led the installation of new officers for the Senate.

Next Meeting

It was announced that the Senate would not meet in July, and the next regular meeting will be in August.

Adjournment

There being no further business, the meeting was adjourned at 11:21 AM.

Respectfully submitted,



Chad N. Proudfoot
Secretary-Treasurer